

MINUTES OF A REGULAR MEETING OF THE CITY  
COUNCIL OF THE CITY OF COEUR D'ALENE, IDAHO,  
HELD AT THE LIBRARY COMMUNITY ROOM

August 15, 2023

The Mayor and Council of the City of Coeur d'Alene met in a regular session of said Council at the Coeur d'Alene City Library Community Room on August 15, 2023, at 6:00 p.m., there being present the following members:

James Hammond, Mayor

Dan Gookin ) Members of Council Present  
Dan English )  
Woody McEvers )  
Amy Evans )  
Christie Wood )  
Kiki Miller )

**CALL TO ORDER:** Mayor Hammond called the meeting to order.

**PLEDGE OF ALLEGIANCE:** Councilmember Miller led the pledge of allegiance.

**WATER USAGE UPDATE PRESENTATION:** Water Department Director Terry Pickel presented an update on the current usage of the public water system. He said as the City continues to grow, water usage and availability had been at the forefront of system development and expansion. He said the Water Comprehensive Plan estimated average growth rates and have scheduled new production and storage facilities in anticipation of growth; however, irrigation requirements were difficult to quantify. He mentioned schedules have had to remain somewhat flexible and over the past several years, Administration and Water Department staff have discussed issues regarding steadily increasing water usage, especially in the terms of irrigation of green space, as well as the cost of facilities sitting idle for two-thirds of the year. He said the last two (2) rate studies had imposed stepped rate structures in an unsuccessful attempt to curb the excessive irrigation use, and had promoted irrigation efficiencies and low-water use landscape. He noted irrigation currently accounted for nearly 75% of summer use which begins in mid-to-late May and runs through September. He said a more aggressive approach may be required in order to slow the increasing use. He mentioned that while there was sufficient capacity to manage the overall daily demands, the peak hourly demands for early morning irrigation exceeded the City's pumping capacity and rapidly depleted the 8-million-gallon storage capacity. He noted construction of new public water infrastructure was expensive, a new well typically costs \$1.5 million dollars, and water storage tank construction was \$5 to \$9 dollars per gallon to construct. He noted that finding a new facility site was almost impossible unless it was included in a new subdivision, and new sources required an application for new water rights. He said the state had recently looked at changing the process for granting new water rights which may significantly impact development of new water sources. He mentioned the key issue was irrigation demand as turf required a

minimum of 1” inch of water per week, or the equivalent 27,500 gallons per acre a week and most residential and commercial irrigation systems were only 30% to 40% efficient. He said that increased efficiencies and conservation methods would play a larger role in the future of the public water system, and consumer education would be key to voluntary conservation efforts. He noted the City’s parks and the Coeur d’Alene School District were large users and had been asked to reduce their usage which they had. He suggested not watering during the heat of the day, only watering for landscape needs, maintaining irrigation systems, the use of a hose bibb when hand-watering, and to refrain from watering during wet weather conditions. He said other agencies were limiting water times, establishing alternative watering schedules, making emergency declarations, and updating rate structures to promote conservation. He mentioned there were steps the City could implement now and suggested encouraging conservation, consideration of an ordinance to limit use, and encouraging low-water landscapes. He said moving forward the Water Department would be working with the Planning Commission to reduce greenspace requirements, and would be encouraging water efficient subdivision design, recycled water for irrigation, and landscape rebate programs.

**DISCUSSION:** Mayor Hammond said that the current water practices were unsustainable and suggested the use of different types of grass, which require less water, and future changes to landscape and irrigation would be needed. Councilmember English asked how someone may check their water usage, with Mr. Pickel responding water audits were available and changing sprinkler heads to more efficient models would reduce water use. Councilmember Gookin noted he was in favor of the options for low-water use landscaping and the reuse of treated wastewater for irrigation. He said he was not in favor of an ordinance limiting watering times or minimum irrigation efficiencies, or removing green space requirements in subdivisions. Councilmember McEvers asked if the wells pumped water into a reservoir, with Mr. Pickel responding water was pumped directly into the water system and excess would go into the reservoir. Councilmember Wood thanked the Parks Department for their efforts to conserve water at the Atlas Waterfront Park by using clover instead of grass. She mentioned water was also utilized from the Spokane River, near North Idaho College, for irrigation purposes.

**ANNOUNCEMENTS:** Councilmember Wood said Athol, Idaho was being evacuated due to a fire and wanted to look into how the City could provide aide to the people being displaced. Councilmember Miller said there were City volunteer positions currently open on the Library Board and Historic Preservation Commission and to contact the City for more information.

**CONSENT CALENDAR:**

1. Approval of Council Minutes for the August 1, 2023, Council Meeting.
2. Approval of the General Services/Public Works Committee August 7, 2023, Meeting Minutes.
3. Approval of Bills as Submitted.
4. Approval of Financial Report.
5. Approval of a Cemetery transfer from Robert Harvey to Kathleen Ward; Section RIV, Block NGD, Nich 38; Forest Cemetery Annex (Riverview) (\$40.00).
6. Approval of a Final Plat for SS-23-09 – Shae Estates
7. **RESOLUTION NO. 23-061:**

A RESOLUTION OF THE CITY OF COEUR D’ALENE, KOOTENAI COUNTY,

IDAHO, APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH HMH, LLC, d/b/a HMH ENGINEERING, FOR DESIGN OF THE 3<sup>RD</sup> STREET STORMWATER DRAINAGE IMPROVEMENTS, IN AN AMOUNT NOT TO EXCEED \$34,675.08.

**MOTION:** Motion by McEvers, seconded by Evans, to approve the Consent Calendar as presented, including **Resolution No. 23-061**.

**ROLL CALL:** Evans Aye; Miller Aye; McEvers Aye; Gookin Aye; English Aye; Wood Aye.  
**Motion carried.**

**PUBLIC COMMENTS:**

Nick Goodwin, Hayden, President of the Lake City Employee Association (LCEA) asked for support of the LCEA contract on Council's agenda, and thanked the Administration and Council for their leadership and work during the negotiations.

Diana Sheridan, Coeur d'Alene, said she was concerned with the timing of public comment on the agenda. She requested the order be changed and public comment be moved before the consent calendar in order to give the public an opportunity to speak on all items on the agenda. She said she also had concerns with the cameras previously purchased for the Police Department and the way the data was being stored.

**AUTHORIZATION FOR LEGAL COUNSEL TO SIGN ON BEHALF OF THE CITY, THE SETTLEMENT AGREEMENT BETWEEN THE STATE OF IDAHO AND AVISTA TO PRESERVE THE HISTORIC USE OF THE LAKE, COMPLYING WITH AVISTA'S FERC REQUIREMENTS AND MAINTAIN THE LAKE AT THE SUMMER/FALL/WINTER LEVELS AS HAS BEEN NORMAL AND CUSTOMARY FOR DECADES.**

**STAFF REPORT:** Water Department Director Terry Pickel said the Coeur d'Alene/Spokane River Basin (CSRB) 95 water rights adjudication process had been ongoing since 2011. He said the legal claim to the ground water rights are complete and maintained, however, the surface water rights had recently been completed and summarily granted through the proposed settlement agreement. He noted the City had been approved for a portion of the original lake water rights, noting there are other entities with water rights on the lake including Avista, the Coeur d'Alene Tribe (Tribe), and the Governor's office. Candice McHugh of McHugh Bromley PLLC, was selected as the City's legal representative during the adjudication process. He noted separate negotiations were pursued, one involving Avista and the Governor's office, and the other between the federal government, the state, and the Tribe. He said the City was an objector listed in both negotiation processes to preserve the lake water levels at 2126.9 feet above sea level, there was no immediate financial impact to the City water utility, yet the long-term impacts of not signing could potentially affect tourism in the region if current lake levels were not maintained. He mentioned the City also used lake and river sources for irrigation of several parks, and the preservation of current lake levels through the agreement would have a profound effect on the regional economy guaranteeing tourism and recreation for generations to come. He said it would also ensure that the

City could provide inexpensive irrigation resources to City Park facilities as well as other uses. He requested Council grant authority for signing of the Avista and Governor's Water Rights Agreement on behalf of the City to Candice McHugh of McHugh Bromley, PLLC. He noted the negotiations were ongoing between the Federal and State Governments and the Tribe.

**DISCUSSION:** Councilmember Wood asked if dock owners would be affected by the change, with Mr. Pickel responding there would be minimum impacts as the lake level changes would be minor. Councilmember Gookin asked for clarification of the legal information in their agenda packet, with City Attorney Randy Adams responding it was an agreement between the Governor and Avista, litigation involved multiple parties, and the City was a signatory to the agreement. Councilmember McEvers asked how the Governor's Office was involved, with Mr. Pickel responding the Governor's Office has had water rights since 1927 which were granted in order to preserve the irrigation source. He said the Coeur d'Alene Tribe was part of the negotiations as they had lands which were flooded year-round and that they received a stipend from Avista for the land, yet the Tribe wanted control of the land returned to them.

**MOTION:** Motion by Wood, seconded by Gookin, to approve Authorization for Legal Counsel to sign on behalf of the City, the Settlement Agreement between the State of Idaho and Avista to preserve the historic use of the lake, complying with Avista's FERC requirements and maintain the lake at the summer/fall/winter levels as has been normal and customary for decades.

**Motion carried.**

#### **RESOLUTION NO. 23-062**

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH WELCH COMER & ASSOCIATES, INC., FOR THE DESIGN OF UPGRADES TO SIGNALS AND PEDESTRIAN RAMPS IN THE GOVERNMENT WAY CORRIDOR, IN AN AMOUNT NOT TO EXCEED \$45,000.00.

**STAFF REPORT:** City Engineer Chris Bosley requested Council approve the Professional Services Agreement with Welch Comer Engineers. Mr. Bosley explained that due to the traffic signal coordination projects that were implemented on Northwest Boulevard, Ramsey, and Sherman Avenue, the City desired to make necessary upgrades to the Government Way corridor to coordinate the signals. He said the City also desired to bring the pedestrian ramps up to Americans with Disabilities Act (ADA) compliance. He noted that by beginning the process of designing the improvements, the City would be better positioned for grant funding through the Strategic Initiatives Program (\$10M) which awarded more points to projects closer to completion. He said the grant was due in September and the cost of design was \$45,000, which would be funded with Impact Fees. He mentioned if awarded the grant, up to \$6,000,000 could be provided to upgrade the corridor. He noted that projects which were near bid ready were awarded higher points towards scoring for the grant. He said the scope of work was Government Way, from Harrison Avenue to Prairie Avenue, and that the City of Hayden was in agreement with the proposed upgrades.

**DISCUSSION:** Councilmember Evans asked why Northwest Boulevard had not been included, with Mr. Bosley responding Northwest Boulevard had been addressed with the Sherman Avenue improvements. Councilmember McEvers asked if turn lanes/lights were a part of the project, with Mr. Bosley responding they were. Councilmember Wood said Police Chief White had mentioned the 7-miles along Hwy-95 within the City had the highest accident rate in the state due to the signals not being synchronized, and asked if accident data was available for Government Way, with Mr. Bosley responding he didn't have accident types for Government Way; however, it would be researched for the grant application. Councilmember Wood said the Council had heard concerns regarding the cameras and asked Mr. Bosely to explain how they worked. Mr. Bosley explained the traffic detection cameras were used to identify when a car was in the stop bars and they tallied when cars and/or pedestrians arrived at the intersection. He mentioned the video recordings were not captured in high resolution. Councilmember Gookin concurred that there was tremendous concern among the community in regard to cameras and asked if there were any known requirements tied to the grant, with Mr. Bosley responding the grant had very few requirements for the use of the funds and Welch Comer Engineers would be compiling the list of equipment needed and would design a biddable project. He mentioned the new equipment would be compatible with the City's existing equipment. Mayor Hammond said he had heard the concerns regarding traffic cameras, mentioned past technology didn't work well, and he was in support of low-resolution traffic detection cameras.

**MOTION:** Motion by Gookin, seconded by English, to approve **Resolution No. 23-062** – Approving a Professional Services Agreement with Welch Comer Engineers, for the Government Way Strategic Initiatives Funding and Phase 1 Preliminary Signal Upgrade & Coordination Design, in the Amount of \$45,000.

**ROLL CALL:** Miller Aye; McEvers Aye; Gookin Aye; English Aye; Wood Aye; Evans Aye.  
**Motion carried.**

### **RESOLUTION NO. 23-063**

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, APPROVING A COLLECTIVE BARGAINING AGREEMENT WITH THE LAKE CITY EMPLOYEES' ASSOCIATION (LCEA).

**STAFF REPORT:** City Administrator Troy Tymesen requested Council approve the two-year Collective Bargaining Agreement with Lake City Employees Association (LCEA) negotiated by the LCEA and City Administration, establishing compensation and benefits. He said the agreement would be applicable to the LCEA represented classifications for a term commencing October 1, 2023, and ending September 30, 2025, and that all prior resolutions between the City and the LCEA would no longer be applicable. He said the following were the significant highlights of the negotiated agreement: 2-year term, increasing vacation accrual for new employees through the third year of service from eight (8) hours per month to ten (10) hours per month, , 5% market adjustment increase in wages in FY 23-24, 3% market adjustment increase in wages in FY 24-25, amend the current wage increase schedule from the current 9-year minimum to maximum to a 7-year minimum to maximum schedule (instead of the current 2.5% increases at years 6 through 9, employees will be eligible for a 5% increase at years 6 and 7), \$2,500 one-time bonus paid on

October 27, 2023. Additionally, the agreement allows new employees, within the first six (6) months of employment, to go into a negative 32 hours of sick leave if needed for qualifying reasons, adding a 2-hour minimum callout pay to those designated employees on standby who get called into a work location, and adding a \$500 annual tool allowance for Streets and Engineering mechanics for tools reasonably needed to perform the job duties of their position (with prior approval required by the department head). He said the proposed Agreement with LCEA was negotiated in good faith, the compensation and benefits included would provide a competitive package for those represented by LCEA as well as the City, and LCEA membership had voted in favor of the proposed agreement and he requested Council approve the two-year agreement.

**DISCUSSION:** Councilmember McEvers asked if the mechanics used city-owned tools, would the advance sick leave hours be re-paid, and was the bonus going to be an ongoing benefit? Mr. Tymesen said the bulk of the tools were owned by the mechanics, the 32 hours of sick leave would have to be paid back, and ARPA dollars were being used for the one-time expense of the bonus, which was similar to the Fire Union’s contract bonus approved last fall. Councilmember Wood said she and Councilmember Gookin had attended negotiation meetings and said they were well done and very professional. She thanked City Administration and the LCEA Negotiations Team for their efforts in negotiating a contract. She said it was important to be fair and support City employees. Mr. Tymesen thanked Council for their insight and prior work in providing an increased COLA to LCEA in 2022, which was more than contracted, and had been brought up by LCEA’s Negotiation Team many times during the meetings. Councilmember Miller said she was supportive of staff yet was not in support of using ARPA funds for the employee contracts.

**MOTION:** Motion by Wood, seconded by Gookin, to approve **Resolution No. 23-063** – Approving a 2-year Collective Bargaining Agreement with the Lake City Employee Association.

**ROLL CALL:** Miller Aye; McEvers Aye; Gookin Aye; English Aye; Wood Aye; Evans Aye.  
**Motion carried.**

**RESOLUTION NO. 23-064**

A RESOLUTION OF THE CITY OF COEUR D’ALENE, KOOTENAI COUNTY, IDAHO, APPROVING A MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF COEUR D’ALENE AND THE POLICE DEPARTMENT CAPTAINS.

**STAFF REPORT:** City Administrator Troy Tymesen requested Council approve the two-year Police Captain Memorandum of Understanding (MOU) establishing compensation and benefits. He said the MOU would be applicable to Captain David Hagar and Captain Jeff Walther for a term commencing October 1, 2023, and ending September 30, 2025, and all prior agreements between the City and the Police Captains would no longer be applicable. He said the following were the changes in the MOU from the previous one: 2-year term, 4.5% increase in FY 23-24 (annual salary range \$109,512-\$154,065), 2.5% increase in FY 24-25 (annual salary range \$112,257- \$157,914). He noted the Police Captains would no longer be leveled in the City’s overall employee pay structure and the wages set by the MOU would place the Police Captains above a pay grade 19, and 9.4% below the Police Chief, Fire Chief, and City Attorney, who are leveled at a pay grade 20. He mentioned the City Administrator was a pay grade 21, Deputy Fire Chiefs and other

Department Heads were a pay grade 18. He said the proposed MOU with Captain David Hagar and Captain Jeff Walther was negotiated in good faith with the City, the compensation and benefits included would provide a competitive package for the two (2) Captains, and the Captains had agreed to the MOU. He requested Council approve the two-year MOU with the Police Captains which would establish compensation and benefits.

**DISCUSSION:** Councilmember Wood said the Police Captains job duties were at a high level of responsibility and they did a fantastic job for the City of Coeur d'Alene. Councilmember Gookin said he was in support of the MOU and that the City's pay grade structure was in need of review and updating.

**MOTION:** Motion by Wood, seconded by Gookin, to approve **Resolution No. 23-064** – Approving a 2-year Police Captain Memorandum of Understanding (MOU), establishing compensation and benefits.

**ROLL CALL:** McEvers Aye; Gookin Aye; English Aye; Wood Aye; Evans Aye; Miller Aye.  
**Motion carried.**

#### **RESOLUTION NO. 23-065**

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH ARDURRA GROUP, INC., FOR THE FINAL DESIGN OF THE 15<sup>TH</sup> STREET RECONSTRUCTION PROJECT BETWEEN HARRISON AVENUE AND BEST AVENUE

**STAFF REPORT:** Streets and Engineering Department Director Todd Feusier said the City had recently completed the 15<sup>th</sup> Street 30% concept validation with Ardurra (formerly known as T-O Engineers). He said the project included design and the cost estimate for improving 15<sup>th</sup> Street, between Harrison Avenue and Best Avenue. He noted improvements included milling/grinding and inlay just north of Harrison Avenue to the north side of the I-90 westbound on-ramp, updating the City's illumination system within the interchange footprint, and full reconstruction of 15<sup>th</sup> Street north of the I-90 westbound on-ramp. He said the proposed street modifications included a continuous 5-foot sidewalk on the west side, 10- to 11-foot travel lanes, two 5-foot bicycle lanes, and a multi-use path on the east side. He mentioned the new design would also look for opportunities to capture and dispose of stormwater with swales, rather than piping to the existing outfall. He said there were a few rights-of-way which would need to be purchased from Avista Utility. He said the project was a budgeted item and the cost for the final design was \$683,700.00. He said the scope of work would take the concept through final design. He mentioned that approval of the agreement would enable the City to move forward with the project and position the City to seek construction funding as it became available from the state. He said the project was the final phase of completing the 15<sup>th</sup> Street corridor. He noted that Highway User Fees would be used to fund the professional services agreement and would take the project into the bid process.

**DISCUSSION:** Mayor Hammond noted the project had been postponed over the years and now was the time to utilize funds for the project. Councilmember McEvers asked where the crosswalk would be located and what improvements were planned for McFarland Avenue, with Mr. Feusier responding the crosswalk would be on both sides of the street in front of Avista, and McFarland would have a slightly larger intersection due to the road shift. Councilmember McEvers asked what changes were being made for stormwater, with Mr. Feusier responding stormwater treatment would be done through swales.

**MOTION:** Motion by McEvers, seconded by Miller, to approve **Resolution No. 23-065** – Approving a Professional Services Agreement with Ardurra for the final design of the 15th Street Reconstruction project from Harrison to Best Avenues.

**ROLL CALL:** McEvers Aye; Gookin Aye; English Aye; Wood Aye; Evans Aye; Miller Aye.  
**Motion carried.**

### **APPROVING SPENDING AUTHORITY FOR COEUR D’ALENE LAKE DRIVE IN THE AMOUNT OF \$50,000.00**

**STAFF REPORT:** Streets and Engineering Department Director Todd Feusier said in 2022, through a partnership with the Eastside Highway District, Coeur d’Alene Lake Drive had received a chip seal to extend the life of the pavement. He mentioned that over the winter, the roadway experienced significant chip loss over the original striping and the new stripes had faded severely. He said the resulting road surface was unsightly and confusing to drivers and they wished to contract with Poe Asphalt Paving to apply a fog seal over the surface. He said it would create a “blank slate” for the Streets and Engineering Department (Department) crews to restripe the roadway and new striping would be added to reduce confusion. Additionally, the Department would upgrade the pedestrian pushbuttons at East Sherman Avenue to be ADA compliant. The fog seal and traffic signal improvements will be paid out of the \$840,000 provided by the Idaho Transportation Department (ITD) for maintenance of the roadway as a part of the jurisdictional transfer that occurred in 2018. He said chip sealing and ADA improvements were included in the \$840,000 cost estimate. He noted approximately \$50,000 would be needed for the fog seal, striping, and traffic signal improvements at East Sherman Ave/Lake Coeur d’Alene Drive. The approval of contract would allow Poe Asphalt Paving to apply the fog seal while summer temperatures were still favorable and for the Department to purchase the necessary traffic signal items. He requested Council approve spending authority for the maintenance of Coeur d’Alene Lake Drive.

**DISCUSSION:** Councilmember Wood asked what the plans were for the remaining ITD funds, with Mr. Feusier responding they would be used for future maintenance needs. Councilmember Gookin asked when the bike line would be separated from the roadway as shown in the Master Plan, with Mr. Feusier responding the ITD funds were for maintenance needs and could not be used for new projects. Councilmember English asked if interest earned on the funds were dedicated back to the maintenance fund, with Mr. Tymesen responding they were.

**MOTION:** Motion by Miller, seconded by Evans, Approving Spending Authority for Coeur d’Alene Lake Drive in the amount of \$50,000.



**ROLL CALL:** McEvers Aye; Gookin Aye; English Aye; Wood Aye; Evans Aye; Miller Aye.  
**Motion carried.**

**RESOLUTION NO. 23-066**

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, ESTABLISHING A NOTICE OF TIME AND PLACE OF PUBLIC HEARING OF THE PROPOSED AMENDED BUDGET FOR FISCAL YEAR 2022-2023, AND INCLUDING PROPOSED EXPENDITURES BY FUND AND/OR DEPARTMENT, AND STATEMENT OF THE AMENDED ESTIMATED REVENUE FROM PROPERTY TAXES AND THE AMENDED TOTAL AMOUNT FROM SOURCES OTHER THAN PROPERTY TAXES OF THE CITY FOR THE ENSUING FISCAL YEAR AND PROVIDING FOR PUBLICATION OF THE SAME.

WHEREAS, it is necessary, pursuant to Idaho Code 50-1003, for the City Council of the City of Coeur d'Alene, prior to passing an Amended Annual Appropriation Ordinance, to prepare a proposed amended Budget, tentatively approve the same, and enter such proposed amended Budget at length in the journal of the proceedings; NOW, THEREFORE,

BE IT RESOLVED, by the Mayor and City Council of the City of Coeur d'Alene that the following be and the same is hereby adopted as an Amended Estimate of Expenditures and Anticipated Revenue of the City of Coeur d'Alene for the fiscal year beginning October 1, 2022:

	<b>FY 2022-23 BUDGET</b>	<b>FY 2022-23 AMENDED BUDGET</b>
<b>GENERAL FUND EXPENDITURES:</b>		
Mayor and Council	\$259,163	\$259,163
Administration	320,486	320,486
Finance Department	1,398,397	1,398,397
Municipal Services	3,000,885	3,039,035
Human Resources	452,421	452,421
Legal Department	1,361,438	1,361,438
Planning Department	759,266	769,266
Building Maintenance	694,637	694,637
Police Department	22,112,121	23,435,421
Fire Department	13,325,161	13,660,161
General Government	626,300	1,981,300
Streets and Engineering	7,858,838	8,301,735
Parks Department	3,041,376	3,071,376
Recreation Department	815,215	815,215
Building Inspection	1,123,236	1,139,636
<b>TOTAL GENERAL FUND EXPENDITURES:</b>	<b>\$57,148,940</b>	<b>\$60,699,687</b>

	<b>FY 2022-23 BUDGET</b>	<b>FY 2022-23 AMENDED BUDGET</b>
<b>SPECIAL REVENUE FUND EXPENDITURES:</b>		
Library Fund	\$1,948,445	\$1,998,445
Community Development Block Grant	780,243	780,243
Impact Fee Fund	554,446	858,297
Parks Capital Improvements	463,614	1,163,614
Annexation Fee Fund	355,000	355,000
Cemetery Fund	363,711	363,711
Cemetery Perpetual Care Fund	86,000	86,000
Jewett House	139,700	230,710
Reforestation/Street Trees/Community Canopy	120,000	120,000
Public Art Funds	468,500	468,500
<b>TOTAL SPECIAL FUNDS:</b>	<u>\$5,279,659</u>	<u>\$6,424,520</u>
<b>ENTERPRISE FUND EXPENDITURES:</b>		
Street Lighting Fund	\$760,130	\$760,130
Water Fund	14,326,675	14,326,675
Wastewater Fund	23,738,871	23,919,407
Wastewater Property Management		30,000
Water Cap Fee Fund	3,850,000	3,850,000
WWTP Cap Fees Fund	2,777,660	2,777,660
Sanitation Fund	5,520,365	5,520,365
City Parking Fund	1,864,965	1,864,965
Drainage	2,504,858	2,504,858
<b>TOTAL ENTERPRISE EXPENDITURES:</b>	<u>\$55,343,524</u>	<u>\$55,554,060</u>
FIDUCIARY FUNDS:	\$3,492,454	\$3,492,454
CAPITAL PROJECTS FUNDS:	1,707,964	3,366,964
DEBT SERVICE FUNDS:	880,083	880,083
<b>GRAND TOTAL OF ALL EXPENDITURES:</b>	<u>\$123,852,624</u>	<u>\$130,417,768</u>

	<b>FY 2022-23 BUDGET</b>	<b>FY 2022-23 AMENDED BUDGET</b>
<b>ESTIMATED REVENUES:</b>		
Property Taxes:		
General Levy	\$23,404,549	\$23,404,549
Library Levy	1,777,266	1,777,266
Fireman's Retirement Fund Levy	250,000	250,000
Police Retirement Fund	152,000	152,000
2015 G.O. Bond Levy	880,083	880,083
<b>TOTAL REVENUE FROM PROPERTY TAXES:</b>	<u>\$26,463,898</u>	<u>\$26,463,898</u>

	<b>FY 2022-23 BUDGET</b>	<b>FY 2022-23 AMENDED BUDGET</b>
<b>ESTIMATED OTHER REVENUES:</b>		
Interfund Transfers	\$11,281,352	\$11,882,419
Beginning Balance	31,792,746	36,783,340
Other Revenue:		
General Fund	28,277,019	28,463,718
Library Fund	14,050	64,050
Community Development Block Grant	780,243	780,243
Parks Capital Improvement Fund	167,750	167,750
Cemetery	239,150	239,150
Annexation Fee Fund	-	-
Impact Fee Fund	650,000	650,000
Cemetery Perpetual Care Fund	7,000	7,000
Jewett House	20,200	70,200
Street Trees	57,200	57,200
Community Canopy	1,500	1,500
Public Art Funds	16,000	16,000
Street Lighting Fund	684,000	684,000
Water Fund	7,386,024	7,386,024
Wastewater Fund	13,248,000	13,248,000
Wastewater Property Management		30,000
Water Capitalization Fees	1,225,000	1,225,000
WWTP Capitalization Fees	2,000,000	2,000,000
Sanitation Fund	4,603,000	4,603,000
City Parking Fund	971,000	971,000
Drainage	1,763,200	1,763,200
Fiduciary Funds	3,238,900	3,238,900
Capital Projects Fund	560,000	1,216,784
<b>TOTAL REVENUE OTHER THAN PROPERTY TAXES:</b>	<b>\$108,983,334</b>	<b>\$115,548,478</b>

	<b>FY 2022-23 BUDGET</b>	<b>FY 2022-23 AMENDED BUDGET</b>
<b>SUMMARY:</b>		
<b>PROPERTY TAXES</b>	\$26,463,898	\$26,463,898
<b>OTHER THAN PROPERTY TAXES</b>	108,983,334	115,548,478
<b>TOTAL ESTIMATED REVENUES</b>	<b>\$135,447,232</b>	<b>\$142,012,376</b>

BE IT FURTHER RESOLVED, that the same be spread upon the Minutes of this meeting and published in two (2) issues of the Coeur d'Alene Press, seven (7) days apart, to be published on August 23, 2023 and August 30, 2023.

BE IT FURTHER RESOLVED, that a Public Hearing on the Budget be held on the 19<sup>th</sup> day of September, 2023, at the hour of 6:00 o'clock p.m. on said day, at which time any interested person may appear and show cause, if any he has, why the proposed amended Budget should or should not be adopted.

**STAFF REPORT:** City Accountant Stephanie Padilla said that Council amends the original appropriations ordinance annually for unanticipated expenditures. She noted the current amendment was for the Fiscal Year 2022-23 Budget in the amount of \$6,565,144.00. She explained that Idaho code allowed the City to amend the appropriations ordinance at any time during the fiscal year to reflect the receipt of revenues and/or the expenditure of funds that were unanticipated when the ordinance was adopted. She noted the amendment showed increases in expenditures due to carryovers of projects, State and Federal grants received, additional funding received from Kootenai County Emergency Medical Services System (KCEMSS) and miscellaneous additional items. She said additional funds to cover the increased expenses in the General Fund consisted of \$186,699.00 of unanticipated revenues, \$303,851.00 transferred from Impact Fees, and \$3,060,197.00 from designated Fund Balance. She noted the majority of the designated Fund Balance amendment was for the Police Department Headquarters Expansion Project's land purchase, overlay funds carried over from the previous fiscal year, highway user funds, and a carryover for the purchase of a dump truck in the Streets Department. She noted \$30,000 was used to pay for vandalism throughout the city parks.

**MOTION:** Motion by Wood, seconded by English, to approve **Resolution No. 23-066** – Proposed Amendments to Fiscal Year 2022-2023 Budget and Scheduling a Public Hearing for September 19, 2023.

**ROLL CALL:** Gookin Aye; English Aye; Wood Aye; Evans Aye; Miller Aye; McEvers Aye.  
**Motion carried.**

#### **RESOLUTION NO. 23-067**

A RESOLUTION OF THE CITY OF COEUR D'ALENE, KOOTENAI COUNTY, IDAHO, APPROVING AMENDMENT 4 TO THE AGREEMENT WITH CDAIDE FOR CDBG-CV GRANT FUNDS.

**STAFF REPORT:** Community Planning Director Hilary Patterson asked Council to approve Amendment No. 4 with CDAIDE for the CDBG-CV contract to provide COVID Related Support for the CDA Hospitality Workers Program. She said the City received \$446,799 in CV funds, with \$199,675 received in the first round of CDGB-CV funds and \$247,124 received in the third round of funds. To date, fourteen projects had been funded for eligible projects with the funds to prevent, prepare for, and respond to the COVID-19 pandemic. The remaining funds (20%) were set aside and used to administer the funds. She said that \$24,705 currently remained in the City's CV Admin Fund, and \$2,560 currently remained in the CV Projects Fund. She said that staff recommends reallocating the \$24,705 in the City's CV Admin fund to increase the CDAIDE CDBG-CV funding. Staff further recommends allocating the remaining \$2,560 in CV funds available to CDAIDE, bringing the total increase in funding to \$27,265.13. She noted that combined with the previous funding in the amount of \$93,375, it brought the total CDAIDE funding to \$120,640.13.

She mentioned CDAIDE had spent down their previous allocated amount in its entirety, had requested an increase in funding, and had submitted new invoices and billings totaling \$30,122.63. She noted if approved, the amendment would close out all CV funds entirely. She said Amendment No. 1 dated 4/23/21 extended the performance date from 04/30/21 to 12/31/21, Amendment No. 2 dated 12/02/21 increased the grant amount by \$35,000, and Amendment No. 3 dated 9/6/22 increased the grant amount by \$8,375.

**DISCUSSION:** Councilmember McEvers asked how CDAIDE was chosen for the remaining funds, with Ms. Patterson responding CDAIDE was the only organization to request additional funding as their program was still being impacted. Councilmember English noted many needs had been addressed with the grants to the various organizations and he was in support of the increase to CDAIDE.

**MOTION:** Motion by English, seconded by Evans, to approve **Resolution No. 23-067** – Approving Amendment No. 4 to the Agreement for CDBG Grant funds with CDAIDE for use of CDBG-CV funds.

**ROLL CALL:** English Aye; Wood Aye; Evans Aye; Miller Aye; McEvers Aye; Gookin Aye.  
**Motion carried.**

**LEGISLATIVE – APPROVAL OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) CONSOLIDATED PLAN FOR PLAN YEAR 2024-2027 AND THE 2023 ANNUAL ACTION PLAN.**

**STAFF REPORT:** Community Planning Director Hilary Patterson requested the Council approve the submittal of the Community Development Block Grant (CDBG) 2023-2027 Consolidated Plan and the 2023 Annual Action Plan (AAP) to the U.S. Department of Housing and Urban Development (HUD). She said the City received an annual direct allocation of CDBG funds from HUD and was required to complete an AAP, inviting the public to attend a public forum prior to drafting the plan to identify needs, and then allowing the public four-weeks to share comments on the posted draft plan. She noted every five years, the City was required to prepare the 5-year Consolidated Plan identifying priorities for the CDBG program and showing how the funds would be used to meet the community’s goals in support of low-to-moderate community members. She mentioned the last Consolidated Plan was for Plan Years 2018-2022. She said that based on direction from the City’s HUD representative and CPD director, the process for the Consolidated Plan and AAP had been changed to begin with the call for grant applications so that the plans would include more specificity on how the grant funding would be spent. She noted this would allow for more efficient tracking of goal accomplishments by the City and HUD. She said the Consolidated Plan guided the next 5 years of funding for the CDBG program, including the 2023 Plan Year. She noted CDBG funds must comply with the following three (3) national objectives and eligible activities would: Aid in the prevention or elimination of slum and blight, Provide benefit to low and moderate-income persons, Meet a certain community development need having a particular urgency. She said that based on survey results, feedback from the public forums, grant applications, and the Ad Hoc committee recommendations, the 2023-2027 Consolidated Plan and the 2023 AAP had five (5) goals which included:

1. Maintain and Increase Affordable Housing (ownership and rentals)
2. Public Facilities and Infrastructure Projects
3. Public Services
4. Economic Development
5. Homelessness Assistance

She said authorizing the item would allow staff to include public comments and any changes from Council, and submit the 2023-2027 Consolidated Plan and the 2023 AAP to HUD for official review. She noted pending acceptance of the Consolidated Plan by HUD, staff would move forward with implementing the agreed upon goals, funding suggestions, and the funding agreement. She went over eligible projects, public service activities, administrative costs, and the survey results. She said estimated funding for 2023 was \$358,560, with \$10,000 to Lake City Center "Meals on Wheels", \$75,000 for the Emergency Minor Home Repair and Accessibility Program, \$201,848 for Affordable Housing and Subsistence Payments, and \$71,712 for Administration. She noted funds allocated to the sidewalk project from 2018-2022 equaled \$29,600.

**DISCUSSION:** Councilmember McEvers asked how the \$201,848 allocated towards housing would be used, with Ms. Patterson responding it could be used for down payment assistance, rent payments, and utilities. Councilmember Miller asked if there was any latitude on how the money be used or must it go directly to a Low-to-Moderate Income (LMI) individual, with Ms. Patterson responding it must go to an income qualified individual. Councilmember Miller asked if funds had to be tracked back to the individual application/scholarship or to the organization, with Ms. Patterson responding the organization must track the scholarship. Councilmember English stated mental health and childcare assistance were important matters and asked if funds were available for those issues, with Ms. Patterson responding no mental health funding requests had been received and the childcare funds hadn't been spent down in the current grant period. Councilmember Wood mentioned there was a current crisis where pets were being turned in to animal shelters more frequently and asked if there were funds available to cover the pet deposit on a rental property, with Ms. Patterson explaining there were no funds available for that purpose in the CDBG funds. Councilmember English said that moving forward companion animals and their support could be included in the funding of mental health/wellbeing of individuals. Councilmember Gookin said he was in support of the ADA sidewalk improvement fund and asked if the City's Streets & Engineering Department still provided the service, with Ms. Patterson responding they did and it was a separate program and funding than CDBG's sidewalk program.

Mayor Hammond opened the public testimony portion of the hearing.

Susanne Knutsen, Coeur d'Alene, said she was Co-Chair of the Regional Accessibility Subcommittee through the Human Rights Education Institute (HREI), helping Kootenai County become more accessible to the disabled community. She noted CDBG funding was only allowed for homeowners and that many disabled people in the community rented their homes and therefore did not qualify for assistance with needed accessibility upgrades.

Mayor Hammond closed the public testimony portion of the hearing.

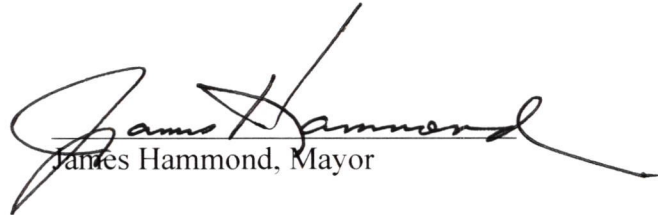
**MOTION:** Motion by McEvers, seconded by Evans, to approve the Community Development Block Grant (CDBG) Consolidated Plan for PY 2024-2027 and the 2023 Annual Action Plan. **Motion carried.**

**RECESS:** Motion by McEvers, seconded by Evans, to recess to August 21, 2023, at 12:00 Noon in the Library Community Room, located at 702 E. Front Avenue for a workshop regarding Fiscal Year 2023-2024 Annual Appropriation (Budget). **Motion carried.**

The meeting adjourned at 8:09 p.m.

ATTEST:

  
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Sherrie L. Badertscher  
Executive Assistant

  
James Hammond, Mayor